

The LC Strong Board met in person on October 21, 2025 with the following members in attendance:

Co-Chairs:           Becky Kleinfelter, President  
                          Monica Klynoot, Vice President

Members Present: Irma Shuey, Board Member  
                          Frank Ryan, Board Member  
                          Leela Cleary, Board Member  
                          Jonathan Shuey, Board Member  
                          Andrew Harrison, Board Member

Advisory Member   Kathie Hatzfeld, Advisory Member

Ex Officio:           Deb Waters, Head of School

Recorder:           Becky Kleinfelter, President

Excused:            Jeff Hatzfeld, Advisory Member  
                          Ann Decker, Treasurer  
                          Mike Simmers, Board Member

### **OPENING: 6:17 p.m.**

#### **Motion to approve September minutes.**

Motion: Frank Ryan

2nd: Andy Harrison

Favor: All

Opposed: None

Abstain: None

#### **Head of School Report Highlights**

- Personnel Handbook is ready and needs to be approved
- Faculty worked on Middle States Accreditation during recent inservice- working to submit by January
- Fall Open House will be November 16th from 1:00-3:00
- Updated drafts on the following policies:
  - Gift acceptance policy
  - endowment/investment policy
  - Commitment form- campaign
  - Declaration of Intent- Assumption Hill Society- Planned Giving

- PSAT were taken in October at Lancaster Catholic

**Committee Updates:**

**Financial**

- Fictitious name was filed in October 2025 for DBA Our Lady of the Cross
- Will be looking at healthcare for faculty/staff for the '26-'27 school year and working it into our budget
- Contact was made to setup a HSA for faculty/staff
- Working with Stifel to help start Simple IRA for faculty/staff
- Adding a line item into budget for transportation for athletics

**Building and Grounds-**

- Fence will be installed between mods in the next few weeks
- Database has been completed for maintenance requests

**Advancement**

- During the meeting board members met with Lauren Fredette from Partners In Mission to discuss next steps in the capital campaign- a clear plan has been set and what needs to be done before Christmas has been established

**New Business:** none

**Adjourned:** 8:17 p.m.

**Next Meeting:** November 18, 2025 @ 6:00 p.m.

**Future Meetings:**

December 16- if needed	January 20	February 17	
March 17	April 21	May 19	June 16